

INTRODUCTION

The fifth annual general meeting of the St. Peter’s Harbour Lighthouse Society Inc. (SPHLS) was held from 6:30 – 8:00 pm on Thursday evening August 23rd, at the Rossiter Park Shelter in Morell.

The meeting was held to review the financial statements of the SPHLS for Fiscal 2017, (May 31 2017 – May 2018) as required by the articles of incorporation. In addition, it was held to review activities of the SPHLS over the summer of 2018 and potential activities for the summer of 2019.

AGENDA

PRELIMINARY PRESENTATION : Bill Morton

A. PRESIDENTS REPORT : Tom Moore

B. FINANCIAL REPORT : Don Roper

C. QUESTIONS FROM THE FLOOR

D. MOTIONS

ATTENDANCE

Executive :

Tom Moore	: President	Sidney MacEwen	: Community Advisor
Gail Rice	: Past President		(absent)
Don Roper	: Treasurer		
Ann Doyle	: Secretary		
Mel Anderson	: Director at Large		

ST. PETERS HARBOUR LIGHTHOUSE SOCIETY INC.

AUGUST 23, 2018

Mary Phillips : OSPHHA Representative

Members :

Linda Anderson , Sue Barker, Debbie Barton , Alison Blay-Palmer , Paulette Bourgeois , Richard Brown , Garry Doyle , John Ferguson , John Flinn , Donna Glass, Karen Jay, Ian Karn , Don MacIntosh, Dianne Matthes , Dave Matthes , Barney Michalchuk , Joanne Morton , Bill Morton , Joanne Paquet, Norm Phillips, Dave Philpotts, Ken Pierce, Leanna Pearce , Michelle Pierce, Mary Richardson , Ian Rowe, Katie Sheahan, Teresa Soper, Ursula Soper, Carolyn Tomlin , Ken Yurichuk

PRELIMINARY PRESENTATION

1. Beacon Lighting Mock Up :

Bill Morton

Bill Morton presented a mock up panel of the lighting system to be installed at the lighthouse with the following description :

a. Mock Up / System Components :

- i. 4 solar panels, 6 long life acid batteries and LED strip lights
- ii. panels in horizontal position at corners of beacon and (not visible).
- iii. batteries procured locally off Internet and at considerable savings; located at ground floor due to weight.
- iv. strip lights mounted on low wall below window line in beacon (not visible)
- v. system lifespan : 10 to 15 years ; easily replaced / recharged at little cost

b. Nature of Light :

- i. not a navigation beacon (no rotation / less intense)
- ii. indirect light from below glass level ; warm soft glow
“ as from a friendly window on your street “

c. Hours of Illumination :

- i. flexible to timer : anticipated sundown to midnight , June through November

St. Peters Harbour Lighthouse Society Inc.
stpetersharbourlighthouse@gmail.com

2. Questions from the Floor :

a. Restoration of Glass at Beacon

- i. clarified that 2 solid panels on the shore side of the beacon will remain ; notwithstanding the structural issues involved, would the membership be interested in restoring glass to all sides ? Gail Rice

- ii. confirmed postponement of work due to the potential expense as well as fire risk with the work ; the issue is to be revisited after the current system is in place and assessed ; a full vote of the membership is recommended at that time, as dissenting opinion for light to the shore has also been expressed. Tom Moore

question deferred until later date : no vote taken at this time

A. PRESIDENT'S REPORT

1. Welcome and Introductions

- a. Thanks to All :
 - i. fifth AGM and first anniversary of ownership of the lighthouse ;
 - ii. generous support of the membership has made this venture possible
- b. Introduction of Board of Directors :
 - i. three resignations in 2017 : leaves a balance of 7 directors for 2018 (3 minimum) ;
 - ii. 2019 Elections : at next AGM elections required for President, Past President and Treasurer (5 year terms complete) ; Vice President vacancy outstanding ;

2. Activities since last AGM

- a. Lighthouse Restoration :
 - i. final lighthouse restoration : beacon illumination and decorative crib

- trim in progress (for end of this season).
- ii. Founding Members and Heritage plaques received and ready for installation
- iii. Silver Shingles received and distributed.
- iv. restoration cost : will finish approximately \$7,000. under budget ;
monies to be left on account for future special needs to discretion of Board.
- b. SPHLS Communications
 - i.. web site overhauled
 - ii. historical files now on line.
- c. SPHLS Business
 - i. annual budget established at \$4,000.00, not including cost of special fundraisers and events ; current account in good shape for next season due to success of Founding Members campaign.
 - ii. annual members fees reduced to \$ 10 / 20 ; Silver Shingle lifetime membership to continue at \$ 500.
 - iii retail : design and costing of t shirts in progress (for summer 2019)

3. Activities for Next Season

- a. Lighthouse Dinner :
 - i. fundraiser at Holy Cow restaurant for Monday August 19th ; \$ 40pp
 - ii. includes silent and live auctions, drinks before and live band
- b. Lighthouse Climb :
 - i. fundraiser at lighthouse : 3 to 4 hr event ; date and cost TBA (free for members) ;
 - ii. supervised climb to beacon and platform ; hot dogs / drinks / tee shirts available
 - iii. 12 volunteers needed : parking supervision , shuttle to lighthouse, admission desk , refreshments, lighthouse guides and climb assistance.

B. FINANCIAL REPORT

Don Roper

1. Financial Statements

- a. Introduction : Don Roper noted that the statements had been prepared

by MRSB consultants (as directed at the last AGM). He also noted that the partner in charge of this work is Michelle Burge a long term a resident of Morell.

- b. Documents : Financial Statements, dated May 31, 2018 , as prepared by MRSB Consultants, 5 pages plus index and cover sheet.
- c. Fiscal Year : statements cover period from May 31, 2017 to May 31, 2018.
- d. Distribution : copies distributed to all those in attendance.
- e. “ Notice to Reader “ statement reviewed : not an audit or engagement report.
- f. Assets and Liabilities reviewed for fiscal year.
- g. Revenues and Expenditures reviewed for fiscal year.
- h. Property and Equipment and Lease Commitments reviewed for fiscal year.

C. QUESTIONS FROM THE FLOOR

1. Waste Removal

Michelle Pierce

- a. expressed thanks to the Executive for restoration ;
- b. expressed concern for animal waste and general garbage removal

b.while not our responsibility, the SPHLS assists in maintenance of the parking area, paths and grounds around the building : we have volunteers who remove waste daily ; we will be adding a waste removal reminder to our website ; we are considering signage options ; we believe a garbage can will invite more garbage.

2. Local Community Involvement

Ian Rowe

- a. has there been any outreach over the year to generate more involvement from the local community / Morell ?

- a. *not specifically , however in the past year it was noted :*
 - i. *frequent personal experience with community appreciation for SPHLS work, including the conduct of the restoration project as well as the historical documentation in process ;*
 - ii. *the growing involvement of local business with the SPHLS (Yoga on the Beach and Holy Cow)*
 - iii. *the increased use of the SPHLS website by other community groups (the Morell Development Corporation, the River Run and UPEI)*
 - iv. *Tom Moore noted that in his view, the local community welcomes the additional support provided by the SPHLS , a relationship which began several years ago with the notable Founding Memberships of the Morell Credit Union and the Co-op ;*
 - v. *in summary, Moore expressed the opinion that we “ should just keep doing what we have been doing” while involving the local community wherever possible.*

b. what percentage of membership is local ? questioner not recorded

b. year round / local residents are 32 % of SPHLS membership

c. how about a float in the annual River Run Parade ? Donna Glass

c. terrific idea for SPHLS visibility and community of community : a working float committee was struck by the end of evening.

D. MOTIONS

1. Approval of the Financial Statements

“ that the Financial Statements, dated May 31 2018, as prepared by MRSB, and as presented and read at this meeting be approved “ proposed by Norm Phillips

ST. PETERS HARBOUR LIGHTHOUSE SOCIETY INC.

AUGUST 23, 2018

vote : unanimous

seconded by
Paulette Bourgeois

2. Appointment of Financial Consultant

“ that MRSB Consultants be directed by the
Board to complete the review of the Financial
Statements for the year ending May 31, 2019 “

proposed by
Karen Jay

vote : unanimous

seconded by
John Flinn

The 2018 AGM meeting was then adjourned.

END OF MEETING MINUTES

circulation : email to all members / SPHLS website posting

Editor : Tom Moore

September 11th, 2018

next AGM : TBA

late August , 2019