

INTRODUCTION

The 6th Annual General meeting of the St.Peters Lighthouse Society Inc. was held on ZOOM from 6:30 to 7:30 pm on Thursday August 27, 2020 .

The meeting was held to review and approve the 2019 Financial Statements, May 31, 2020, as prepared by MRSB Consultants and previously issued by email to the membership. Other business included the re election of two Board of Directors, Mel Anderson and Sydney MacEwan, completing the renewal of the current slate of the Board of Directors for another 5 year term.

ATTENDANCE**Board of Directors**

Tom Moore : President
Bill Morton : Vice President
Chris Hutt : Treasurer
Craig Ono : Secretary (Zoom Moderator)
Gail Rice : Director at Large
Mel Anderson : Director at Large
Judith Bree : OSPHHA (absent)
Sidney MacEwen : Community Advisor (absent)

Members

Don MacAdam
K.C. Spengler
Ellen Spengler
Vera Teschow
Diane Matthes
David Matthes
Chris Hadford

Committee Chairs

Syd Freiman : Chair - Heritage
Katie Sheahan : Chair - Membership
Deborah Barton-Moore : Co Chair - Fundraising Events
Linda Anderson : Co Chair - Fundraising Events

A. MODERATOR'S REMARKS**Craig Ono**

- a. Craig Ono called the meeting to order; he outlined the agenda including the re election of two members of the Board of Directors and concluding with Members' questions from the floor.
- b. Craig offered technical assistance with Zoom operations to any members requiring help during the meeting.

ST. PETERS HARBOUR LIGHTHOUSE SOCIETY INC.
B. PRESIDENT'S REPORT

Tom Moore

AUGUST 27, 2020

1. Introductions :

a. Tom Moore thanked all members for attending the first Zoom AGM ; members of the Board and Committee Chairs were introduced and thanked individually for their work over the past year.

2. Summary of Fiscal 2019

- a. a profitable year with the success of the St. Peters Harbour Lighthouse Dinner held at Holy Cow on August 19th , as well as the first sales of SPHLS t shirts and hoodies.
- b. an active year within the SPHLS and the greater community including the first Lighthouse Illumination Party and participation in the River Run Parade.
- c. the promising start up of various heritage activities.
- d. however the late winter brought a new reality to the SPHLS : how to deal with Covid 19. Early Board meetings were held in April and May to contemplate adjustments to the 2020 schedule ; members were invited to contribute a food drive for those in need, as sponsored by the Morell Co-op and Lions Club.

3. Outlook for Fiscal 2020

- a. by mid August, all SPHLS activities requiring group attendance were cancelled due to Covid 19.
- b. as originally intended, there will not be another major fundraiser until 2021.
- c. financing for 2020 will consist of membership fees and donations, as well as further retail sales.
- d. 2 model lighthouse donation boxes are being made for use at the Morell Welcome Centre and St. Peters Landing. Another "mail box" is being made for a post location in the path to the beach at the lighthouse ; all donation boxes are being contributed by Joe Dunphy Cabinets in Morell.
- e. the next painting of the lighthouse will be in the late Spring of 2021 at an approximate cost of \$5500, by Gil O'Meara of East Royalty. Bill Connally has withdrawn from the work.

B. TREASURER'S REPORT

Chris Hutt

- a. Chris Hutt reviewed the Financial Statements of May 31, 2020 (2019 fiscal year ending May 31st 2020) , as prepared by MRSB Consultants.
- b. As noted on page 2, Net Assets of the SPHLS as of May 31 are \$ 22,900. ; these assets are carried in three separate accounts : a current account for annual expenses as well as lighthouse painting every 5 years, a building account for construction projects , and a flex account for special projects including fundraising events.

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C. VOTING

- a. Three motions were put forward and voted on by the Board and Membership.
- b. All motions were passed unanimously.

Motion No. 1

That the Financial Statements of May 31, 2020, as prepared by MRSB consultants for Fiscal 2019 be approved as read.

Motion by : Craig Ono (Aug. 26th Bulletin)

Seconded By : Chris Hutt

Motion No. 2

That MRSB Consultants, as directed by Michelle Burge, be appointed to provide Financial Statements for the SPHLS for Fiscal 2020.

Motion By : Craig Ono (Aug. 26th Bulletin)

Seconded By : Chris Hutt

Motion No. 3

That Mel Anderson and Sydney MacEwen be appointed to a second five year term (2020 - 2025) to complete the re election of the slate of the Board of Directors, as started at the last AGM.

Motion By : Craig Ono (Aug. 26th Bulletin)

Seconded By : Chris Hutt

D. QUESTIONS FROM THE MEMBERSHIP

1. By Email prior to the AGM :

a. no questions received.

2. Following the Treasurer's Report :

- a. Q : Is there a need to provide for any special expenses in the upcoming year ? K.C. Spengler
- b. A : No unexpected expenses are foreseen ;
the SPHLS will endeavour to fund raise on an annual basis to protect the net assets and financial protection currently on hand. Tom Moore

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3. Following the Completion of Voting :

a. Q : are there any suggestions for fundraising in the next year, particularly given Covid regulations ? Tom Moore

A : by various members with extended discussion :

- i. a raffle program similar to 2017
- ii. an outdoor family picnic event
- iii. a theatre evening at the St. Peter's Courthouse
- iv. decentralized fund raising dinner parties.
- v. events as suggested by venue : the Rossiter Centre ; the Morell Arena
- vi. on line Zoom events
- vii. all events should give priority to growing our retail function.

It was recommended that plans be flexible for dealing with or without Covid regulations.

Tom Moore

As to Covid regulations, successful models and methods of restaurants and other establishments should be reviewed.

The Board will review fundraising options and report to the Membership during the off season.

b. Q : can signage for garbage removal be installed at the lighthouse parking lot ?

Linda Anderson

A : garbage removal signage was requested of the ministry of Environment in the spring of this year and has yet to be provided ; efforts are to continue ; installing waste bins on site has proven to be a mistake at other locations and is discouraged.

Tom Moore

Don MacAdam

c. Q : are there any plans as yet to improve visibility at hazardous turns on the lower Lighthouse Road ?

A : requests for tree pruning, speed and parking limits were also made this spring, and without response ; Sidney MacEwan is to be asked to review and advise

Tom Moore

Sidney MacEwan

4. Adjournment by Moderator Craig Ono

a. With no further questions , the meeting was adjourned.

END OF 2020 AGM MEETING

ST. PETERS HARBOUR LIGHTHOUSE SOCIETY INC.

AUGUST 27, 2020

E. BOARD MEETING OF SEPTEMBER 24TH : FOLLOW UP TO THE AGM

The Board held it's final meeting of the season by Zoom on Sept.24th, 2020. The following are highlights of that meeting that bear interest to the AGM.

1. 2021 SPHLS Family Golf Tournament : The Board of Directors selected a 9 hole family golf tournament to be held at the Peaks Tee golf establishment on a Saturday in August of 2021. An indoor / outdoor luncheon and various fundraising events will be included.
 - b. The event is seen as the next in a series of successful and fun filled SPHLS fundraising innovations. In particular, it is manageable for Covid regulations that may be required at that time.
 - c. Event organizers will provide further details during the fall of 2020 and spring of 2021.
2. 2021 Officers of the Board
 - a. the Board of Directors confirmed its Executive for 2021, as required at the first meeting following the AGM by the Articles of Incorporation.
 - b. resignation of Tom Moore as President : Tom Moore announced he will be stepping down as President as of September 24th, for reasons of health. Tom will continue as a Director at Large and assist in the transition to a new President for the SPHLS.
 - c. Steering Committee : Bill Morton, Chris Hutt and Craig Ono will return as Vice President, Treasurer and Secretary respectively. They will form a Steering Committee to run the affairs and meetings of the SPHLS until a new President is found. They will chair meetings in rotation, the first being Bill Morton.
 - d. Search Committee : Katie Sheehan will join BM, CH and CO to form a search Committee for a new President. Candidates may include members of the Search Committee, other members of the Board or SPHLS Membership, as well as non members from the community who may wish to join the organization. The goal is for a new President to be in place for May 31, 2021. Ratification by the membership, if required, will be held by vote at the next AGM.

END OF Sept 24th MINUTES

cc. email bulletin to all those present / all members via email bulletin / website

written by : Tom Moore

date : October 10, 2020