

INTRODUCTION

The fourth AGM of the SPHLS was held on Thursday August 31st from 7:00 to 8:00 pm at the Rossiter Park Shelter in Morell. Doors opened at 6:00 pm so folks could drop by if not able to attend the meeting. Doors closed at 10:00 pm following “ After the AGM “, the wine and chili social and this year including the draw of the SPHLS Raffle.

The meeting was held in accordance with requirements of the SPHLS Articles of Incorporation, in particular the membership review and approval of the yearly Financial Statements (Fiscal 2016).

ATTENDANCE

Executive

Tom Moore	: President	Mel Anderson	: Director at Large
Gail Rice	: Past President		
Ann Doyle	: Secretary	absent :	
Mary Phillips	: OSPHHA Representative	Don Roper	: Treasurer
Doug Milligan	: Building Manager	Adam Drake	: Heritage
Sidney MacEwen	: Community Affairs	Tim Phelan	: Director at Large

Members

Carolyn Tomlin and John Ferguson	Mary Jo and John Kraft
Alison and Bill Talbot	Liz MacDonald
Ellen and KC Spengler	Lucille and Gavin Kenny
Ian Rowe	Norm Phillips
Lyman MacInnis	Brenda MacDonald
Nancy Pierce	Joanne Pacquet and Dale Philpotts
Jo Anne and Bill Morton	Suzanne and Robert Baker
Dan Rice	Garry Doyle
Sheila Brazel and Randy Colbert (sign in only)	Katie Sheahan and Syd Freiman
Sandra Brazel and Rajiv Singal (sign in only)	Debbie Moore

Consultant : Michelle Burge (CPA : MRSB)

Guests : David Nagels ; Karen Jay and John Flynn

AGENDA

- A. President's Report
- B. Financial Statements : Review Engagement Report
- C. Questions from the Floor
- D. Call for Volunteers

Refreshments and SPHLS Raffle Draw

MINUTES

A. PRESIDENT'S REPORT

(Tom Moore)

1. Three Cheers for OUR Lighthouse!

- 1. Three rousing cheers were given by all in celebration of SPHLS ownership of the lighthouse, an exhausting 7 year journey completed with the DFO in January.
- 2. Also in celebration of the lighthouse restoration, completed in less than two months this spring and for all to enjoy over the course of this summer.

2. Welcome and Introductions

- 1. Thanks to all members for their faith and support given in achieving ownership and restoration.
- 2. Special thanks to MPs Lawrence MacAuley and Gail Shea for federal assistance.
- 3. Special welcome and thanks to Sidney MacEwan MLA Morell – Mermaid.
- 4. Special thanks to the Village of Morell and Mayor Dave MacAdam.
- 5. Members of the Board of Directors as well as Committee Chairs introduced, including new Treasurer Don Roper ;
- 6. Special thanks to past Treasurer George Morrison, whose help was instrumental in getting the SPHLS off the ground.
- 7. CPA Michelle Burge, author of the Review Engagement Report to the 2016 Financial Statements, was introduced.

3. Membership Status

1. The SPHLS now includes 112 Founding Memberships (over 200 individuals).
2. The membership and Board are comprised of a blend of full time residents and seasonal cottagers, as well as the young and not so young within the lighthouse catchment area.
3. The membership includes 31 Silver Shingle lifetime memberships of which 2 are prominent community businesses : the Morell Credit Union and the Morell Co-op.

4. Restoration Status

1. Restoration was substantially complete, including exterior painting, as of July 8th ; this was 3 weeks ahead of schedule due to good weather and responsive trades.
2. All trades were thanked by name for their great work and enthusiasm.
3. Incomplete items include repair of glass and restoration of a fixed lamp at the beacon ; commemorative plaques and wharf trim to the new crib foundation wall ; distribution of the Silver Shingles ; some of this work will extend into the spring of 2018.
4. The construction account balance is \$ 27,100., the funds remaining from the original grant of \$105,700.
5. A final surplus of + / - \$10,000.is anticipated, including a tax rebate for fiscal 2017 of approximately \$ 5,500. (per non profit corporate tax benefits).
6. Once the surplus is confirmed, the Board will consider additional special project(s) related to the lighthouse and / or of community benefit, per articles of incorporation.

5. Treasurer's Report

(Tom Moore for Don Roper)

1. The Board is assessing revenue and expenses for the typical yearly budget; annual expenditures are anticipated at \$ 7,000., mostly as identified in fiscal 2016 ;
2. 2/3 of the annual requirement is for insurances and professional fees.
3. The current account balance is \$12,000 : a healthy surplus following 2016 expenses due to the one time Founding Members Campaign, as well as the 2017 SPHLS Raffle.
4. This surplus affords SPHLS a 2 year window to complete assessment of options for annual revenue streams : the Raffle, retail programme, membership fees etc.
5. As clarification, this year's Financial Statements (Fiscal 2016) do not include any use of restoration grant monies from the construction account, as payments for restoration work began in June and following the 2016 year end of May 31.

B. FINANCIAL STATEMENTS

(Michelle Burge)

1. Background to the Statements

1. Copies of the “ St. Peters Harbour Lighthouse Society Inc., Financial Statements, May 31, 2017 “ and the MRSB “ Review Engagement Report “, August 31, 2017 were circulated to the membership at the meeting.
2. The Statements were prepared for the membership and this AGM in accordance with requirements of the SPHLS as a non profit corporation and its articles of incorporation.
3. The Report followed the preparation and submission of the Statements by the SPHLS to MRSB and meetings between Treasurer Don Roper and Michelle Burge.

2. Highlights to the 2016 Statements

1. The one time purchase of the lighthouse for \$1.00 as well as receipt of grant income of \$ 105,700.00 for restoration from the DFO were noted.
2. The annual long term rental of the property from the OSPHHA for \$1.00 /year was noted.
3. Contributions collected prior to incorporation were noted.
4. Assets on hand as of May 31st, including unused grant monies were \$114,738.
5. Excess of Revenue (Memberships) over Expenditures as of May 31, 2017 was \$ 6,101.00.
6. Per the Report, nothing has come to the attention of MRSB that would suggest the Financial Statements for 2016 are not in accordance with standards required for not for profit organizations.

3. Approval of the 2016 Statements

1. Motion Tom Moore
seconded Gail Rice

That the ST. PETERS HARBOUR LIGHTHOUSE SOCIETY INC. Financial Statements, May 31,2017 and the Review Engagement Report, August 31,2017 as prepared by MRSB, be adopted as read.

2. Vote : unanimous (by show of cards)

C. QUESTIONS FROM THE FLOOR**1. Could the future HST refund be used for annual operations rather than special projects ?** (KC Spengler)

1. Yes. The Board will review the use of the HST refund, as well as the direct savings from construction, as final values are confirmed and SPHLS priorities assessed.

2. Will we ever open the lighthouse for tours ? (John Kraft)

1. Yes. However, the lighthouse can be opened only for SPHLS functions and approved educational groups. Such events must be supervised and on a limited basis. These limitations are the requirement of both our landlord and insurer.

3. Is there still a plan to establish a memorial for fishers who have lost their lives at sea ? (Ian Rowe)

1. There is nothing planned for a fisher memorial, or any other such project, at this time. However all options are to be considered by the Board in conjunction with SPHLS Heritage and Community Affairs Committees at a future date.
2. Norm Phillips suggested involving the Village of Morell and other community leaders when considering such projects.

4. Will additional directional signage be installed ? (Ian Rowe)

1. The Board recognizes that additional signage to the Beach, if desired, is the responsibility of the Province.
2. That being said, the SPHLS has provided directions to the lighthouse on its website. In addition, it has also posted concerns about the limited parking and potential environmental impact at that location. It has recommended and invited greater pedestrian and bicycle access.

5. With restoration of the beacon (fixed lantern only), how many people would prefer installation of glass on all 6 sides of the beacon (rather than just the 4 facing the sea, as is) ? (Tom Moore)

1. Various comments were put forward. In summary :
 - a. preference for the appearance of the existing 4 glass panels
 - b. preference for the existing 4 glass panels ; not in favour of additional glass and light pollution.
 - c. preference for the historic appearance of the 6 glass panels : depends on reasonable costs for the necessary structural adjustments to the beacon.
2. No vote was taken. However, the amount of interest and varied opinion suggests the issue should be examined in greater detail by the Board, then decided at another AGM in the future.

6. When will the hole in the wall of the lighthouse be repaired ? (Robert Baker)

1. In the next few weeks (missing aluminum vent at location of hole is on order) .

7. Why weren't SPHLS Raffle prizes selected to attract more local year round residents ? (Norm Phillips)

1. Over 2300 tickets were sold in this first SPHLS Raffle effort. The response from the local communities of both Morell and St.Peters has been very favorable.
2. That said, the Board will continue to examine the array of prizes available with any future fundraising efforts.

D. CALL FOR VOLUNTEERS

(Tom Moore)

1. General Need

1. The SPHLS needs volunteers, whether for Executive positions, Committee chairs or participants.
2. Executive Positions are 5 year terms. They begin renewal with elections at the next AGM.
3. Committee volunteers are required for all departments including Financial, Retail, Historical, Community Events, etc.

***YOUR INTEREST IS WELCOME !!! PLEASE CONTACT AN EXECUTIVE
LET US KNOW YOUR INTEREST. WE WILL FIND A SPOT FOR YOU !!!***

END OF MEETING AND MINUTES

AFTER the AGM

Many members stayed on to discuss the evening’s events and enjoy conversation over chili and drinks. In addition, the draw for the SPHLS Raffle prizes was made and announced by organizers Ann Doyle and Katie Sheahan. The winning members were as follows :

- | | |
|--|---------------------------|
| 1. Inn at St.Peters Overnight Package | : Ellen and KC Spengler |
| 2. 22 x 28 Pen and Ink Lighthouse Sketch | : Ellen and KC Spengler |
| 3. 13 x 19 Stained Glass Artwork of the Lighthouse | : Donnie MacDonald |
| 4. 10 x 11 Stained Glass Artwork of the Lighthouse | : Christine Chapman |
| 5. Shady Lane Bed and Breakfast Overnight Package | : Rachel Murphy |
| 6. Links at Crowbush Cove Golf Package | : Dave and Dianne Matthes |

Copies to :

- | | |
|------------------------|--|
| SPHLS | : all members attending and absent |
| PEI Lighthouse Society | : Eric Gallant / Carol Livingstone |
| SPHLS website | : all others interested, private or public |

Editor : Tom Moore

January 23, 2018

next Annual General Meeting :

Thursday, August 30, 2018

time and location to be confirmed

